

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 6th day of September 2012 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

APPOINTMENT OF TREASURER PRO TEM – Dan Murray

ROLL CALL – Present: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Also present: Mr. Otten, Mr. Martin, Mrs. Wildow, Mr. Smith and Mr. Clemmons  
Absent: Mrs. Lane

PLEDGE OF ALLEGIANCE

PRESENTATION

A. Yearly update of District Equity Action Plan

12-94 RESCIND/ RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT

MOTION – Moved by Dr. Morris to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Rescind

- a. Connie Hargrave, Central, Reading Center  
(change retirement date of August 31, 2012 per employee request; from July 12, 2012 board agenda)
- b. Matthew Hoehn, Middle, Football  
(effective for the 2012-13 school year; rescind contract from the June 28, 2012 board agenda)

2. Resignations

- a. Daniel Beck, Middle, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>  
(effective for the 2012-13 school year; for personal reasons)
- b. Linda Burwinkel, Intermediate, Department Head, Math Gr. 5  
(effective for the 2012-13 school year; to accept another position within the district)

- c. Ashley Dean, Intermediate, Cheer Coach  
(effective for the 2012-13 school year; to accept another position within the district)
  - d. Connie Hargrave, Central, Reading Center  
(effective June 1, 2012; for retirement purposes)
  - e. Rob Kelly, Intermediate, Intramural Basketball, Boys 5/6  
(effective for the 2012-13 school year; for personal reasons)
  - f. Rob Kelly, Intermediate, Intramural Basketball, Girls 5/6  
(effective for the 2012-13 school year; for personal reasons)
  - g. Erika Klaber, Middle, Honors Orchestra  
(effective for the 2012-13 school year; for personal reasons)
  - h. Matthew Kollstedt, Intermediate, Department Head Science, 6<sup>th</sup> Gr., 50 %  
(effective for the 2012-13 school year; for personal reasons)
  - i. Monica McKinney, Middle, Jazz Band, Assistant Director  
(effective for the 2012-13 school year; for personal reasons)
  - j. Walt Squier, Intermediate, Intramural Track  
(effective for the 2012-13 school year; to accept another position within the district)
  - k. Jennifer Steelman, Intermediate, Intramural Volleyball  
(effective for the 2012-13 school year; to accept another position within the district)
  - l. Valerie Theile, West, Unit Leader Special Education  
(effective for the 2012-13 school year; for personal reasons)
  - m. Kelly Walker, Senior High, Vocal Music Associate 10-12  
(effective for the 2012-13 school year; for personal reasons)
3. Leaves of Absence
- a. Laura Hendrix, Intermediate, Math  
(effective October 5, 2012, through January 2, 2013; for childrearing purposes)
4. Employment
- a. Extracurricular
    - Senior High**  
Brenda Stieger, Sophomore Class Sponsor

Melanie Strecker, GSSU Advisor  
Rebecca Wilson, Interact Club Advisor

**Middle**

Amber Dahlhoff, Cheer Coach, Football  
Amber Dahlhoff, Cheer Coach, Basketball  
Judy Darwish, Leadership Team Advisor, 50%  
Kelly Dziech, Leadership Team Advisor, 50%  
Nicholas Flannery, Football, 7<sup>th</sup>/8<sup>th</sup>  
Sherry Randall, Honors Orchestra  
Julie Sprague, National Junior Honor Society

**West**

Amy Touassi, Unit Leader, Special Education

b. Home Instructors

Violet Stenger

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2012-2013 school year.)

c. Substitute Teachers

Rachel Harney  
Gary Smith  
Jennifer Stewart  
Lori Vail  
Kathy VanSteenkiste

(All recommendations are for the 2012-2013 school year at a rate of \$75.00 per day.)

d. Saturday School

Michael Berkemeier

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2012-2013 school year.)

e. Volunteers 2012-13

David Eschenbrenner, Senior High, Show Choirs  
Betsy Horton, Senior High, Show Choirs  
Mark Jarvis, Senior High/Freshman, Volleyball

(The above-noted person is recommended for approval as volunteer coach for the 2012-2013 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

### 12-95 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Nuss to approve the following:

#### B. Personnel -- Classified

##### 1. Resignations

- a. Hillary Mackzum, West, Educational Assistant  
(effective the end of the day August 21, 2012; for personal reasons)
- b. Kim Singleton, Sr. High, Educational Assistant  
(effective the end of the day August 20, 2012; for personal reasons)

##### 2. Leaves of Absence

- a. Tim Clements, District Maintenance, Maintenance  
(effective August 20, 2012 through November 30, 2012; unpaid personal medical)
- b. Mary Ellen Haydon, West, Educational Assistant  
(effective August 22, 2012 through November 26, 2012; unpaid personal)

##### 3. Employment

- a. Kimberly Fallon, Sr. High, Food Service Assistant  
(effective September 7, 2012; for a new position)
- b. Patricia Faraci, Central, Educational Assistant  
(effective September 7, 2012; for a replacement position)
- c. Hannah McWhorter, Middle, Educational Assistant  
(effective September 7, 2012; for a new position)

- d. Susan Miller, Sr. High, Food Service Assistant  
(effective September 7, 2012; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### ITEMS FOR BOARD DISCUSSION

- A. Proposed changes to board policy EBCD Emergency Closings – Billy Smith

Mr. Smith stated that a law enforcement emergency must be included in the reasons for a school closing per the Ohio School Boards Association.

In addition, contingency plans for a calamity day cannot conflict with the bargaining agreement.

The policy will be brought back at a later board meeting for approval.

- B. Proposed board policy IGBEA Reading Skills Assessments and Interventions – Lani Wildow

- C. Race to the Top update – Roger Martin

Mr. Martin presented the following information:

1. Race to the Top groups met over the summer to identify/develop 500 individual student growth measures during the course of this year, which will be used in the new teacher evaluation process that begins next year. Groups will continue to meet throughout the year.
2. All nine of our schools will be piloting the new teacher evaluation model this school year.

Building principals and nine teachers who took the training are in the process of being credentialed as evaluators for the new process.

Over 20 teachers have volunteered to be evaluated this year as part of the process.

3. Year two of the standards roll-out has begun.

Approximately one third of the teachers in the district including English Language Arts 3-8, 10 and 12<sup>th</sup> grades; Math K-8 and 10<sup>th</sup> grades and Science PreK-12<sup>th</sup> grades will be receiving ongoing professional development throughout the year on the new standards.

Another one third of our teachers will receive follow-up from last year's work with a close look at standards.

Teachers will be working to develop formative and summative assessments.

They will be exploring the new state assessments which will be in place the next few years.

They will be looking at how instruction is delivered and how student growth will be measured.

4. The state has rolled out a new stock/take assessment which we are working on to measure the progress of our Race to the Top work. This will be followed later in the year with a face to face meeting to provide an update to the state regarding our work.
5. In regards to Professional Development Plan – we scored 49 out of 50 points on the scoring rubric.

D. Financial Review Committee – update on action steps - Billy Smith

The school district has entered into a rate lock with Duke Energy that will save the district \$46,000 in 2014.

E. Bach Lane property – update regarding required repairs – Billy Smith

Mr. Smith advised that the request to advertise bids for up to nine HVAC units is the result of theft of units from the site.

He stated that the request for structural repairs is to repair termite and water damage on the wood framework that will allow the project to move forward. The company with the lowest estimate is listed for approval.

Mr. Murray asked if there is insurance coverage for the costs of replacement. Mr. Smith stated that there is coverage.

12-96 APPROVAL OF 2012-2013 BUS ROUTES/APPROVAL FOR TREASURER TO ADVERTISE BIDS FOR REPLACEMENT OF UP TO 9 HVAC UNITS FOR 4641 BACH LANE PROPERTY/ RESOLUTION OF URGENT NECESSITY FOR STRUCTURAL REPAIRS AT 4641 BACH LANE FOR ENTERING A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING

MOTION – Moved by Mr. Nuss to approve the following:

OTHER ITEMS FOR BOARD ACTION

- A. Recommend the approval of Bus Routes for the 2012 – 2013 School Year. (A complete set of bus routes is available for review in the Transportation Office)

- B. Recommend approval for the Treasurer to advertise bids for the replacement of up to nine (9) HVAC units for property located at 4641 Bach Lane, Fairfield, Ohio.
- C. Recommend approval of the following resolution of urgent necessity for structural repairs for property located at 4641 Bach Lane, Fairfield, Ohio.

RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND  
AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR  
COMPETITIVE BIDDING FOR THE REPAIR OF STRUCTURAL DAMAGES FOR  
PROPERTY LOCATED AT 4641 BACH LANE, FAIRFIELD, OHIO

WHEREAS, due to water damage to property located at 4641 Bach Lane, Fairfield, Ohio, the condition and safety of the building has deteriorated to such a state that it cannot be used, and,

WHEREAS, the repair of the building must be accomplished immediately in order to prevent further deterioration of the rest of the building,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the repair of the property located at 4641 Bach Lane, Fairfield, Ohio.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said repair for an excessive period of time causing an additional burden on the district.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to contract without advertising and competitive bids with:

Oberer Construction  
6300 Winton Road  
Fairfield, Ohio 45014

For the repair of the property located at 4641 Bach Lane, Fairfield, Ohio in an amount not to exceed \$35,000.00.

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

ANNOUNCEMENTS

September 20, 2012 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mr. Nuss stated that the football team is off to a great start and invited everyone to come out to the next game.

12-97 EXECUTIVE SESSION

MOTION – Moved by Mr. Murray to recess to Executive Session at 7:45 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 8:05 pm.

12-98 ADJOURNMENT

MOTION – Moved by Mr. Murray to adjourn the meeting.

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:06 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer